



**British Institute of
International and
Comparative Law**

Research Assistant in International Law (part-time (0.8fte), paid opportunity for a period of 12 months)

Job Description

The British Institute of International and Comparative Law is seeking to appoint a Research Assistant for a period of 12 months.

About the Institute

The British Institute of International and Comparative Law (BIICL) is the foremost independent research and discussion body in the United Kingdom in its field, and one of the leading such bodies in the world. BIICL was created 60 years ago as an independent research body and charity committed to the understanding, development and practical application of international and comparative law, and the rule of law. Through its high-quality legal research, its diverse range of events, seminars and conferences and its world-renowned publications, BIICL is at the forefront of research and discussions on contemporary issues of international and comparative law. The Bingham Centre for the Rule of Law is a specialist centre within BIICL, dedicated to rule of law issues.

The role

The Research Assistant is expected to undertake various tasks, including:

- Assisting in the coordination and organisation of research activities;
- Contributing to the production of high-quality research in the area of international law including, where appropriate, assisting with desk-based research, literature reviews, data analysis, drafting of proposals and submissions, report writing and drafting of articles, social media content etc.
- Assisting in the management and co-ordination of events; and
- Working as part of a team with other researchers.

The Research Assistant will be primarily assisting the Director of the Centre for International Law. The Research Assistant is likely to gain additional benefits from engagement with the broad network of BIICL members and others, in obtaining advanced legal research skills, and working in an internationally interactive environment.

Person Specification

Successful applicants will be able to demonstrate and provide evidence of the following skills and attributes:

Knowledge:

- Well-rounded knowledge of public international law and international human rights law.
- Interest in the area of cultural heritage law would be a particular advantage, as well as interest in the areas of humanitarian law or international criminal law.



**British Institute of
International and
Comparative Law**

Education and experience:

- LLM or equivalent degree or relevant work experience would be an advantage.
- Candidates with a first degree in law or a related subject will also be considered.
- Some prior experience in research would be of benefit.

Research and drafting skills:

- Ability to analyse complex and detailed materials and draw conclusions in a clear and precise manner.
- Proficient in conducting research through electronic means and resources.

Language skills:

- Very high level of proficiency in English.

Other skills:

- Good administrative, IT and organisational skills;
- Collaborative, collegial and articulate team member.

Each post will be paid at the London Living Wage (£15,652pa. (0.8fte)); however, working fully remotely will be possible, which means that living in London is not required. The appointee will commence in January 2021.

Applicants should send the following by email to jobs@biicl.org:

- A full curriculum vitae;
- A covering letter (maximum of 1 page) setting out their reasons for applying and how they meet the person specification for this post;
- A completed copy of BIICL's application cover form (available at: <http://www.biicl.org/vacancies>).

Please ensure that you put the full title of the role you are applying for in the email subject line.

The deadline for applications is **Sunday 15 November 2020 at 23.59**. Interviews are expected to take place the last week of November.

We regret that we are unable to acknowledge receipt of applications personally, as we are a charitable organisation with limited funds. If you do not hear from us regarding interviews within four weeks of the closing date, your application has been unsuccessful.

Applicants are encouraged to find out more about BIICL, its members of staff and activities at: <http://www.biicl.org>.